Weekly Status Report

Submitted by: **William E. Leggett**   Week Ending: **December 10, 2004**

PROJECT STATUS

Overall Project Status Level	**Green**

ACTIVITIES PERFORMED DURING THE PERIOD

- Conduct project implementation workshops
  - *Week 1– launch project, including:*
    - Understand recommendation
    - Select team chair

#	Initiative	Chair	Facilitator	Alternate
1	Governance	Hunsberger	Peterson	Williams
2	Architecture	Gast	Myers	Leggett
3	Funding	Fett	Peterson	Trausch
4	Procurement	Super	Carter	Falbo
5	Infrastructure	Bacino	Myers	Trausch
6	DC Consolidation	Peters	Leggett	Williams
7	Desktop Std.	George	Falbo	Carter
8	Applications	Noland	Leggett	Myers

- Write team mission
- Identify key activities required to implement the recommendation
- Wrap-up with weekly progress message

PROBLEMS, CONCERNS AND RECOMMENDATIONS

1. No problems or concerns at this time.

2.

ACTIVITIES SCHEDULED FOR NEXT WEEK

- Week 2 – "flesh out" activities, considering:
  - Risk
  - Prioritize activities
  - Implications
  - Event horizon
  - Culture
  - Implementation cost
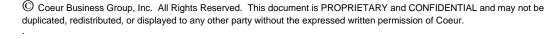 - Information Needed From IOWA for Next Reporting Period

COEUR SUMMARY STATUS OF DELIVERABLES

Governance Board—Mark Peterson, Facilitator/Wes Hunsberger, Chair

Complete ☑	Deliverable	Status	Due Date and Owner	Date Completed
☑	Team Mission Statement		12/9/04	12/9/04
☑	Weekly Status Report		12/9/04	12/9/04
☐	Develop Risk Assessment		12/23/04	
☐	Define Barriers and Issues		12/16/04	
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☐	Business requirements during transitional and final phases of consolidation		12/21/04	
☐	Cultural Considerations		TBD	
☐	Define barriers and issues		TBD	
☐	Communications Plan		TBD	
☐	Staffing Plan		TBD	
☐	State Code Changes		TBD	
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Architecture Steering Committee—Tim Myers, Facilitator/Steve Gast, Chair

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Project Status Report **4** **12/10/04**

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Funding (EPfMO)—Mark Peterson, Facilitator/Erv Fett, Chair

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Centralized Procurement—James Carter, Facilitator/Ashlee Super, Chair

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Infrastructure Leverage—Tim Myers, Facilitator/Mike Bacino, Chair

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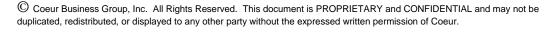| Complete ☑	Deliverable	Status	Due Date and Owner	Date Completed
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Data Center Consolidation—Bill Leggett, Facilitator/Judy Peters, Chair

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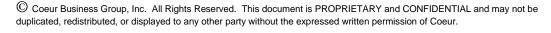| Complete ☑	Deliverable	Status	Due Date and Owner	Date Completed
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Lifecycle Management—Tony Falbo, Facilitator/William George, Chair

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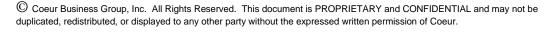| Complete ☑	Deliverable	Status	Due Date and Owner	Date Completed
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Application Consolidation—Bill Leggett, Facilitator/ Julie Noland, Chair

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